



# Alvaria™ Workforce Reserve

**With the multiple and varied shifts of contact centers that operate 24/7, managing real estate and agent workstation utilization is a significant challenge. There is a significant cost associated with excess real estate and low seat utilization, and contact center managers are always under pressure to find the optimal balance between these costs and service levels.**

**Alvaria Workforce Reserve helps provide centralized and automated planning tools to effectively manage and streamline the seat management process. As an optional enhancement package of Alvaria™ Workforce, Reserve provides a robust set of automated seat planning and management tools that enable you to efficiently generate seating plans for front and back office personnel. Reserve goes beyond simply matching seats to agents and matches the right seats with the right agents at the right time.**

**By automating the assignment of agents to physical seats and providing insights into seat utilization statistics, Reserve helps maximize the use of existing facilities, reduce administrative overhead and complexity and increase schedule adherence for operations with flexible or shared seating policies.**

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## KEY DIFFERENTIATORS FOR ALVARIA

### Reduce Facilities Costs

Reduce facilities costs by maximizing the use of workstation real estate

### Assign Seats Automatically

Assign seats across teams, floors, sites and other resources automatically, based on Alvaria Workforce's optimal schedules

### Streamline Seat Assignment Changes

Decrease administrative costs by streamlining intraday management and seat assignment changes

### Integrate with Web-Based Application

Easily communicate seat locations to employees via Alvaria™ Workforce Empower's web-based self-service application, Schedule Planner

### Simplify Management of Seating

Reduce the complexity of managing team and flexible or shared seating policies

### Easily Understand Seat Utilization

Gain visibility into capacity planning and seat utilization statistics and graphs

### Increase Schedule Adherence

Increase schedule adherence for shared or flexible seating arrangements

## KEY COMPONENTS

### Flexible Seating Policies

Facilities cost savings are gained by avoiding the addition of unnecessary workstation real estate and the consolidation of existing sites. However, figuring out the best use of existing work space can be a daunting task. With its ability to allocate seats across teams, groups or lines of business, Reserve provides the tools you need to maximize the utilization of your existing facilities and supports flexible seating policies that can increase the “hoteling ratio” for the number of agents that share a seat across a 24-hour period.

### Centralized Tools for Planning and Managing Seating Capacity

Reserve streamlines the daily management and long-term planning of your center’s seating capacity by providing a centralized location for storing and viewing agents’ seat assignments and reporting on utilization statistics. On a daily basis, analysts and supervisors can use Reserve to filter and view seat reservations based on a range of criteria such as dates, times, sites, floors or teams and know when an agent needs a seat based on their official schedules. Graphical floor plans of your center allow for a complete view of agent seat assignments and availability—making intraday seating adjustments fast and easy. For long-term planning, Reserve provides utilization statistics that can be used as inputs into your strategic planning process to help give insight into future facilities requirements based on long-term goals and events, enabling more effective facilities planning and cost management.

### Automatic Seat Assignment Based on Business Rules and Schedules

Working with the optimal set of schedules generated in Alvaria™ Workforce, Reserve automatically generates seat reservations based on those schedules, business rules and available seating capacity to maximize resources and workstations. Seats can be assigned to agents automatically based on any number of flexible user-defined rules such as distance from supervisor, or they can be assigned manually. You can also manage seat assignments for other resources or facilities, e.g. training rooms or parking spaces, to increase occupancy and better facilitate real estate management costs.

### Seat and Resource Key Attributes

Reserve lets you define and assign key attributes to seats and resources to accommodate flexible team seating and assignments. For example, agents can be assigned to seats that are in the right area, outfitted with the appropriate equipment, are handicapped accessible, and any other configurable characteristics.

### Robust Intraday Tools to Streamline Seat Adjustments

To streamline the seat management process throughout the day, Reserve includes robust intraday tools that let you easily make seat adjustments on the fly to address schedule changes as they occur. Based on intraday staffing changes from Alvaria Workforce, you can reference specific schedule exceptions for agents, such as sick or vacation time, and retrieve their seating locations to make them available for re-assignment.

### Seat Assignment with Communication via Web

Implementing “hot desking”, shared seating, and other flexible seating policies can greatly increase seat utilization. However, many times, these seating policies can cause schedule adherence issues that arise when agents are required to search for open seats at the start of and during their shift. By assigning agents with specific seat assignments, Reserve increases adherence to schedules and empowers agents with the information they need to meet adherence expectations. Seat assignments can be easily communicated to agents via the Alvaria™ Workforce Empower web-based self-service application, Schedule Planner, to provide greater efficiencies and improved morale.

## KEY FEATURES

- Automatic seat assignment
- Seat allocation across teams, groups and lines or business
- Flexible seating policies
- Centralized location for storing and viewing seat assignments
- Graphical floor plans
- Seat reservations based on schedules, business rules and available seating capacity
- Assign attributes to seats and resources
- Robust intraday tools that make seat assignments on the fly
- Easy communication of seat assignments to agents

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### About Alvaria

Alvaria was founded through the merger of Aspect Software and Noble Systems, technology leaders in Customer Experience (CX) and Workforce Engagement solutions. Our name is derived from Latin for "hives" – nature's perfect form for millions of years – bringing you solutions that are scalable, resilient and secure, with efficiency, speed and pinpoint accuracy. ALVARIA™. Reshaping Customer Experience™.